



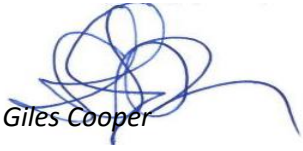
ASEAN CSR Vision 2020 Small Grants Fund

Final Project Report

This report is to be completed by the Implementer **within 1 month of the end of the effective date of the implementation of the project**. All Sections should be completed, and this form should be returned to the Project Coordinator in both soft and hard copies.

The final 20% disbursement cannot be made until the Final Project Report has been submitted and received by the Project Coordinator.

This Report must be accompanied by a Financial Report which shall be prepared in accordance with the submitted Budget and includes all original receipts/financial records.

A. Implementing Agency <i>Please spell out in full as the name has been registered and where relevant, only include acronyms after that</i>	<i>Governance & Integrity Working Group of the Vietnam Business Forum</i>
B. Full Address / Country	<i>G/F, Pan Pacific Hanoi, No. 1 Thanh Nien Road, Ba Dinh Dist., Hanoi, Vietnam</i>
C. Contact Person & Details <i>Insert full name, designation and contact details here (include phone number & email). It is also recommended to provide an alternative contact point.</i>	<i>Dang Thi Van Anh</i> <i>info@vbf.org.vn</i> <i>(84 4) 3715 2223</i> http://www.vbf.org.vn <i>Giles Cooper</i> gtcooper@duanemorris.com <i>(84 4) 3946 2210</i>
D. Authorised representative/signatory	<i>Signature over Printed Name:</i>  <i>Giles Cooper</i> <i>Designation: Co-Head of VBF Governance and Integrity Working Group</i> <i>Date: 5th May 2017</i>

Part 2: Project Summary

A. Project Title	At time grant applied for: <i>Strengthening the Integrity of Supply Chains & Distribution Channels: Research, Risk Assessment, Management & Monitoring</i> <i>Final: ANALYSIS OF CORRUPTION RISKS FOR INVESTORS IN VIETNAM</i>		
B. Areas (country, city, town etc.) covered	Hanoi and Ho Chi Minh City, Vietnam		
C. Planned Start Date	approx. Feb 2016	Actual Start Date	Approx. October 2016
Planned Completion Date	approx. June 2016	Actual Completion Date	Approx. Feb 2017
D. Explain any variance in Start/End dates	Delays confirming the co-funding from the UK Government Prosperity Funding caused the delay.		

E. Short Project Summary
<p><i>Vietnam is a signatory to a number of recent trade agreements: TPP, EU FTA, and AEC, each containing specific reference to anti-corruption, transparency and governance.</i></p> <p><i>Members of the VBF G&I WG have nominated a number of concerns. Firstly, the need to and benefit from successfully improving integrity standards of supply chains and distribution channels in enhancing an increasingly integrated and competitive trading environment in Vietnam. Vietnamese companies in particular, are now increasingly aware of the risks that third-party agents, suppliers and business partners can put them under with increasingly stringent and far-reaching national and international anti-corruption and compliance legislation. The seminars aim to have a number of prominent companies present case studies on their operations, including the challenges they face, how they overcome them and the benefits to their business for operating at high levels of integrity, including some sharing from a local key business partner who has benefitted from the relationship as a clear message to local companies that integrity is worth it. The focus for the seminars is sharing practical tools, methods etc that work in Vietnam – components of which local companies can take away and implement in their own business.</i></p> <p><i>The white paper is designed to act as a guide for risk assessment, containing information about context, legal framework for AC, common forms of corruption and bribery, the causes and impacts of corruption, how companies are managing risk and concrete recommendations for companies entering Vietnam. The guide is a joint venture between the VBF, a law firm, TI, and one or two risk consultancies.</i></p>
F. Project Purpose (use the exact wording from the approved Project Proposal Form)
<p><i>A white paper concerning corruption facing the private sector in Vietnam that will act as a risk assessment guide for companies entering Vietnam and a series of workshops to focus on practically strengthening the integrity of supply chains to enable companies to increase their operational integrity and encourage others to join collective action.</i></p>
Was the Purpose achieved? If not, give reasons. Please state your sources of information.

Yes, though not with specific focus on supply chains.

Did any external factors contribute to the achievement of the Purpose? Please describe.

No.

Were there any significant changes made to the project design after the commencement of the project (outputs, activities, budget, duration etc.)? Please describe the changes.

Yes, changes were made as the project became wrapped up in a larger initiative partly funded by the UK Government's Prosperity Fund. However fundamental outputs (paper and workshops) did not change significantly (though total number of workshops reduced from 3 to 2). Timeline did not change significantly but was pushed later due to delays in securing funding and project participants.

G. Please describe any unplanned consequences from the project.

Unexpected/ unannounced involvement of the Government Inspectorate in the Hanoi workshop.

Part 3 : Implementation

Were all the Milestones / Indicators of Success met or achieved as planned, with the planned results? If yes, please note the results. If not, please explain.

Add more lines as required

Milestone Number¹	Result <i>Achieved / Not achieved</i>
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	No specific milestones stated on the approved Project Proposal Form.
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Were all the Outputs delivered as planned, with the planned results? If yes, please note the result. If not, please explain.

Add more lines as required

Output Number²	Result <i>Delivered / Not delivered</i>
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¹ List all milestones as stated on the approved Project Proposal Form

² List all the Outputs as stated on the approved Project Proposal Form

1	Delivered. Though 2 not 3 seminars / workshops were held. However total participants in workshops approximately 200 (close to the 210 anticipated in output 1)
2	Delivered.
3	Pending/ in works.

Were all the Activities completed as planned? If not, please explain.

Planned Activities ³	Progress <i>Delivered / On track / Not delivered / Not on track</i>
1	2 not 3 seminars/ workshops held.
3	In works.

Was the project completed on Budget?

Planned Total Cost	Actual Total Cost	Variance <i>(difference between planned and actual costs)</i>
SG\$10,000	approx. SG\$3,127	approx. SG\$ 6,873

Please explain any variance in planned and actual expenditure, where the difference is greater than 5%.

The scale and scope of the research project/ whitepaper was extended considerably following involvement of the UK Government Prosperity fund. In the end, numerous face to face research interviews were conducted rather than the anticipated desk research only. The total cost given above includes actual time cost of consultant even though only a small portion of that was actually charged to the project (rest was contributed in kind by consultant).

Part 4: Sustainability, Risk Assessment & Stakeholder Analysis

³ Only list the activities (from the approved Project Proposal Form) which were not delivered as planned

What evidence do you have that the benefits of the project will be sustained? Please describe.

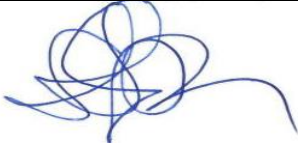
Continuing discussion and engagement with participants in the research project, workshops and Governance and Integrity Working Group. Additional coverage and exposure will come when the final report is made public and distributed (anticipated May 2017).

What were the three main lessons identified that could be applicable to running this type of project again?

Considerable time and effort involved in co-ordinating direct participation of research study participants. Difficulties legally holding the workshops given Vietnam legislative environment.

We would welcome your feedback and comments on ACN procedures and systems in relation to the project

We are grateful for the support. We did face some difficulties with the timeline and CAN was very helpful in agreeing to extend its own internal deadline for us.

Signature	
Full Name	Giles Cooper
Designation	Co-Head of VBF Governance and Integrity Working Group
Date	5 th May 2017

Photos



For Official Use

Programme Manager	
Are you satisfied that this report is fair and accurate?	Yes / No <i>(delete as appropriate)</i>
Is there a key lesson that ACN has learnt from this Project? Please describe	
Following completion of the project, what are the next steps?	

Signature	
Full Name / Designation	
Date	
Other Remarks	
CEO Comments: Please add your assessment of the effectiveness of the project	